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ODP 8-1903  
18 October 1978

MEMORANDUM FOR: Chief, Information & Privacy Staff, DDA  
FROM : [REDACTED]  
Executive Officer, ODP  
SUBJECT : Computer Application Possibly Subject to  
Privacy Act (U)

(U) Please review the attached memorandum and documentation regarding an Office of SIGINT Operations computer application involving personal data on Agency employees. What actions, if any, must OSO, ODP, or IPS take to ensure compliance with the Privacy Act before going operational. In addition to the information contained in the attachments, [REDACTED], Chief, D Division, ODP, informed me that although this file was not designed to be searched by personal name, the capability for this type of search is inherent because of its implementation as a RAMIS data base.

25X1A

Att: Memo to EO/ODP fm C/DD/ODP dtd 12 Oct. 78 (C)  
cc: C/DD/ODP

Distribution:

Orig - adse  
1 - C/DD/ODP w/o att  
1 - ODP Reg. w/o att  
2 - O/D/ODP

O/D/ODP, [REDACTED] ee/10-18-78

This document becomes UNCLASSIFIED  
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200100060003-5  
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12 October 1978

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NOTE FOR: [REDACTED]  
Executive Officer/Office of Data Processing

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FROM : [REDACTED]  
Chief of D Division/Office of Data Processing

SUBJECT : Compliance of the General Station Information  
Data Base with the Privacy Act (U)

(C) D Division has developed for [REDACTED] Chief  
of the Communications Support Staff of OSO [REDACTED]  
General Station Information and Station Communication  
Authorization Data Bases. The primary purpose of the  
General Station Information data base is to track various  
types of information about CIA stations and to keep it  
current. The data base does, however, contain the names  
of Agency personnel performing duties such as crypto  
custodian and crypto operator. The Station Communication  
Authorization data base contains no personnel names.

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(U) Please coordinate with the Information and Privacy  
Staff regarding compliance of the General Station Information  
data base with the Privacy Act.

(C) Please note that D Division, as stated in the  
introduction of the attachment, will in the future be  
developing a Station Equipment Inventory, Administrative  
Information, and Security Clearance data base for CSS/OSO.  
Upon completion of project proposals for these data bases,  
I may again be asking for your assistance regarding Privacy  
Act compliance. Thanks.

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Attachment: a/s

DISTRIBUTION:

- Original - Addressee
- 1 - Project File
- 1 - ODP Registry
- 2 - DD/A Chrono
- 1 - DD Chrono

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DDA/ODP/DI [REDACTED]

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498993  
IMPDET CL BY

ODP-8-5208  
2 August 1978

25X1A MEMORANDUM FOR: [REDACTED]  
Chief, Communications Support Staff/OSO

25X1A FROM : [REDACTED]  
Chief, D Division/A/ODP

SUBJECT : Project Proposal for the Development of  
a General Station Information and Station  
Communications Authorization Data Base (U)

(U) I am pleased to forward to you the attached project proposal which addresses the development of a computerized data base for General Station Information and Station Communication Authorization.

(U) If you want us to proceed with this development, please sign and return a copy of this memorandum. If you have any questions, please call [REDACTED] or myself on

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Attachment: a/s

CONCUR:

\_\_\_\_\_  
Date

Distribution:

- Orig. & 1 - Addressee (w/attach) (1 to be returned)  
1 - ODP Registry (wo/attach)  
1 - [REDACTED] DD (w/attach)  
1 - Project File (w/attach)  
1 - DD/A Chrono (wo/attach)  
1 - DD/P Chrono (wo/attach)  
1 - DD Chrono (wo/attach)


DDA/ODP/DD [REDACTED]

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ADSTUDY PROJECT PROPOSAL  
(32717D2)

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D Division/A/ODP

1 August 1978

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